M E M O R A N D U M

**To**: Professor Mandel

**From**: Alexandra Hug

**Subject**: “Why Am I?”

**Date:** 2/7/17

As requested, I have conducted a memo describing “Why Am I?”, based on my CareerLeader results and PeopleStyles assessment. This report should give you a better understanding of my professional persona. It contains a summary of my personal attributes and gives specific data from personal assessments, along with surveys that professional contacts have taken on my personality. Below, I discuss my PeopleStlyes results, how they compared to my CareerLeader results, my key values, and what I’ve learned about my self and can apply to my team in the future.

**PeopleStyle Results**

In order to be placed on my team, I took a PeoplesStyles assessment. The results showed that I have an analytical personality, meaning I am less assertive and less responsive. I would agree because I am an over thinker, however, I would have to disagree with my assertiveness score because I tend to not think too hard before acting. I also sent the test to three other people and two reported expressive, while one said driver. Now looking at the descriptions, I would say I am in between a driver and expressive personality, but lean more towards the expressive side. I enjoy getting tasks completed and am more people oriented rather than reserved.

**PeopleStyle vs. CareerLeader Results**

My CareerLeader Culturematch results converged with my PeopleStyle results. For ‘collaboration and consideration’, I scored a 19 and was in the high level. I enjoy hearing other people’s ideas and comparing them to mine, so I thought that was an accurate rating. One of my lower scores was in ‘extroversion and decisiveness’. I would have to agree because I have a hard time making and sticking to a decision, I tend to second guess myself and consider this a downfall.

**Key-values**

All three respondents also thought that I attain the key-values of being faster-paced and more apt to exert pressure for action. I thought that was very fitting especially because I had a high score of 18 for ‘precision & planning’ in my CareerLeader results. I like to be in charge of what is going on that way I can stay on top of the task and make sure it is getting completed. The key-values that surprised me were that I was more likely to lean backward when stating opinions and that I am less forceful with gestures. This surprised me because I am assertive and those traits describe a lackadaisical person.

**What I’ve learned**

After analyzing my results, I learned that my respondents used GroupMe and e-mail to stay in touch with me. I spend a lot of time on my e-mails in order to receive notifications and communicate with students and teachers. Text message is the tool I use most often, but GroupMe is a better tool when you are working in teams. Something important this assignment taught me was that the way I perceive myself and how others perceive me can be very different, and I need to acclimate to other people’s characteristics in order to have a functional team with little to no conflict.

In conclusion, this analysis should give a better understanding of who I am based on data from my PeopleStyle Assessment and CareerLeader results. My professional persona and characteristics are portrayed by specific data from these assessments that were completed by myself and three other contacts. This report contains my PeopleStlye results, how they compared to my CareerLeader results, my key values, and what I’ve learned about my self and can apply to my team and in the future. Thank you for the opportunity of creating this report. Please contact me if you have any questions.